

DE SPAY /NEUTER PERFORMANCE REVIEW COMMITTEE

Agenda is subject to change
Performance Review Committee Meeting
October 30, 2008, 1:00 PM

Conference Room 1
Delaware Department of Agriculture
2320 South DuPont Highway, Dover, DE 19901
302-698-4500

MEETING AGENDA

- **WELCOME AND OPENING REMARKS:** Kathy Gallagher
 - Dr. Heather Hirst – State Veterinarian

- **NEW BUSINESS - Topics**
 - Program Statistics – Fund Balances, Outstanding Income Eligible Certificates (Lisa)
 - Mailings – DSS (Lisa)
 - Letter to Veterinarians (Lisa)
 - Press Conferences & Press Release - November 13, 2008 - (Lisa, Jane, Kathy & Anne F.)
 - Revision of Forms for Low Income Eligible Individuals, 501c3's, Invoices and Complications– (Lisa)
 - Representatives for Delaware Division of Public Health, Rabies Control, Delaware Social Services and Representative for Kent County to fill seat vacant by Claudia Courtney – (Lisa & Dr. Hughes)
 - Statistical Worksheets for Future Data (Anne Cavanaugh)
 - December PRC meeting – (Kathy)

- **OPPORTUNITY FOR PUBLIC COMMENT**

- **Pursuant to 29 Del. C., Section 10004 the Committee will go into executive session for the purpose of receiving legal advice or to discuss confidential matters. The committee will not vote on any matter in executive session.**

- **OTHER BUSINESS**

- **ANNOUNCEMENTS**

Next Meeting: Thursday, November 20th, 2008, 1:00 PM

- **ADJOURNMENT**